

SENIOR PROGRAMMER ANALYST I

POSITION SUMMARY:

The Senior Programmer Analyst I is responsible for developing a broad scope of system solutions for user requests at an established Property and Casual insurance carrier. The position works within the full development cycle, from specification review to successful production deployment, in a hybrid, team-oriented work environment.

This position currently follows a hybrid work schedule, with in-office days on Tuesdays & Thursdays.

PRINCIPAL ACCOUNTABILITIES:

System Maintenance and Enhancement

- Incorporate project life cycle techniques to assigned projects:
 - Initial Investigation & Specification review, including input from users.
 - Make recommendations to effectively meet or improve users' needs.
 - Apply code and database modifications as per the final specification document.
 - Unit test modifications to ensure all specifications are satisfied.
 - Oversee User testing process, adjusting modifications as needed.
 - Obtain user signoff and move modifications to production, ensuring all modifications are working as outlined in specifications.
- Adhere to development standards and procedures including but not limited to controls, flowcharts, documentation (change management), and system naming conventions.

Production Support

- Train and coach programmer analysts and junior programmer analysts on an as needed basis.
- Assist in the event of a disaster/serious system problem, as a backup to operations when required.
- Be available for pre-scheduled (2-3 yearly) "ON-CALL" to ensure the timely completion of the daily & month-end cycles.

Other Responsibilities

- Work with outside vendors on specifically assigned projects.
- Stay abreast of industry trends to knowledge share and brainstorm with members of IT team.
- Other duties as assigned.
- This job description is not all inclusive and may include additional duties if needed.

JOB REQUIREMENTS:

EDUCATION:

Bachelor's degree in Computer Science or equivalent.

EXPERIENCE:

- Five years PYTHON (or similar scripting language).
- Five years SQL development.
- Two to three years Property/Casualty Insurance background.

- COBOL experience is a plus.

SKILLS:

- Analyze problems and develop well thought out solutions.
- Communicate effectively and patiently both verbally and in writing, convey solutions and results with team members and non-technical stakeholders.
- Ability to balance results/output across key data points.
- Move assigned projects to completion with minimal supervision.