

## **Senior Accountant II**

*For Posting: Initial training for this role will be onsite. There is an opportunity for a hybrid work schedule when the introductory training period concludes.*

### **POSITION SUMMARY:**

Quincy Mutual Group is seeking a Senior Accountant II who will contribute to and support the general accounting, financial, tax and compliance reporting requirements of the Group. As a key member of the Finance Team, you will have the opportunity to engage in cross-functional collaboration and work collectively with the team and Company leaders. Responsibilities are varied in complexity and include complete and accurate financial statement reporting, investment accounting, statement reconciliations and analysis, as well as company close and management reporting for all legal entities. If you are a proactive self-starter who possesses attention to detail and thrives in a challenging workplace this may be the perfect opportunity for you to join an A+ rated mutual insurance carrier. We offer superior benefits and a hybrid work environment that is supportive and welcoming.

### **PRINCIPAL ACCOUNTABILITIES:**

- Balance sheet and income statement reconciliation and analysis, including supporting schedules.
- Investment accounting, reporting, compliance, and performance review ensuring the integrity of the investment database in conformity with GAAP, Statutory and Tax principles.
- Corporate underwriting expense exhibit including accruals, accounts payable, and allocations among business units. Also ensuring the integrity of commission incentive calculations for agents.
- Financial reporting to NAIC and other state and regulatory entities, including supplemental filings.
- General ledger account reconciliation and analysis. Research exceptions/variances, resolve issues as they arise, and provide explanations for unusual and/or inconsistent trends.
- Board of Directors and Management reporting on a quarterly and ad hoc basis.
- Assist in the facilitation of annual Statutory and GAAP external audits.
- Support Federal and State tax reporting and compliance including book to tax adjustments and supporting schedules.
- Reinsurance accounting and reporting for assumed and ceded programs, including reserve exhibits, in conjunction with the review and interpretation of underlying contracts.
- Treasury functions and reporting.

### **Business Insight & Analytics**

- Apply a broad knowledge of accounting principles and procedures and an understanding of the regulatory environment to diverse business situations and opportunities.
- Comprehensive understanding of the flow of information through the financial reporting systems, ensuring completeness and accuracy.

### **Communication & Relationship Building**

- Communicate in a professional manner, effectively conveying ideas, strategies, and visions to both internal teams and external stakeholders, instilling trust, and commitment.
- Support the development of and serve as a technical resource to other team members by sharing expertise and experience through training and review of their work, providing timely, constructive feedback.
- Articulate complex ideas with clarity, precision and nuance, fostering seamless communication across diverse teams.

- Distill intricate concepts into easily understandable messages, ensuring alignment and understanding at all organizational levels.
- Communicate with confidence that inspires and motivates the team to exceed expectations.

#### **Process Improvements & Technology**

- Assist in identifying and implementing process improvements and efficiencies, incorporating best practices and current regulatory requirements.
- Utilize and develop advanced knowledge of FIS Enterprise Accounting Systems software, Clearwater Analytics investment system, Gain Compliance NAIC Statement software, Sage Depreciation.
- May also require knowledge of query and Sequel as well as other automated and manual processes to support accounting functions.

\* This job description is not all inclusive and may include additional duties.

#### **JOB REQUIREMENTS:**

##### **EDUCATION:**

- Requires a 4-year college degree in Accounting or Finance. Advanced degree and/or CPA desired.

##### **EXPERIENCE:**

- 6+ years of related experience demonstrating increasing responsibilities, including review of staff work product.
- Previous public accounting experience preferred.

##### **SKILLS:**

- Time management skills, demonstrating the ability to prioritize multiple projects simultaneously while incorporating strict deadlines.
- Demonstrates poise in high-pressure situations, making decisive decisions.
- Ability to problem solve through conducting independent research, use of critical thinking, analytical and organizational skills.
- Excellent written and verbal communication skills.
- Proficient in MS Office applications.